

Town of Hartland
Selectboard Meeting
December 8th, 2025

Meeting Minutes

The meeting was called to order at 5:30 p.m.

Selectboard Members present in-person: Phil Hobbie, Chair, Clyde Jenne, Jim Rielly, and Trace Tancreti.

Others present in person: John-Broker Campbell, Martin Dole, Erich Weeks, Michelle Rielly, Traci Joy, Mackenzie Witscol, Lyndsay Baker, and Tina Skehan.

Others present via Zoom: Tom Kennedy, Vice-Chair and Kathleen Cross.

Present from CATV: Rayce Gilbert

The Hartland Selectboard Meeting was called to order by Phil Hobbie, Chair, to act on the warned agenda items.

Selectboard's Minutes and Orders: Jim made a motion to accept the minutes from the December 1st, 2025 Regular Meeting and Executive Session minutes. There were two adjustments to be made to the Regular Minutes, one to note the different John's in the discussion of the Fire Department Budget. Secondly, to note and clarify under the Town Manager's Update, the disparity between the Town Employee benefits and the Library benefits.

- I) **Adjustment to Agenda:** Phil requested adding under New Business an item to address employee's complaint and an Executive Session to have further discussion about the next steps. Jim made a motion that we adjust the agenda as stated. Clyde seconded the motion. All voted in favor.
- II) **Public Comments:** None
- III) **Old Business:**
 1. **FY27 Budget Review:** Phil explained we have a new budget in our packets. We reached out to the Director of the Library, Head of the Highway Crew and the Head of the Recreation Center. Currently, we are just under 5.1 % proposed increase. 3.28% of that is inflation. John explained the reductions in the Recreation Center, in payroll. Under buildings and grounds, in tools. We made a minor change to the Buildings and Grounds Health Insurance line to account for employees who do not take our insurance, and instead receive a stipend. With the Highway Department, we are reducing the uniform

budget back down, by not switching to button shirts. We reduced the rentals budget, the culvert fund, the stone budget, and the tree budget. Traci, from the Library noted that they cut line items down, leaving staff as is, and reducing the merit-based increases from \$6,000 to \$4,000. There were much discussion and questions from the Selectboard.

2. **29 Brownsville Rd Lease:** Phil explained that we have the lease, with a small change made to rent adjustments. Mackenzie and Lyndsay from Windsor Childhood Education Center, and Hartland Learning were in attendance. Mackenzie gave an update on where they are in the process, making sure all the things that they need for the State of Vermont for a license to operate are there. They also need a water test. Jim made a motion to approve the lease between the Town of Hartland and the Windsor Early Childhood Education Center. Trace seconded the motion. All voted in favor.
3. **2025 Hartland Town Plan:** John gave a brief update, noting that Two Rivers is in the process of reviewing the Unified Bylaws. Once we have information from Two Rivers, and incorporate changes from The Planning Commission, we will have a document to work on from there.

New Business:

1. **Non-Emergency Highway Contact:** Phil gave background information, noting this was discussed at our last meeting. John explained that the Fire Department has an existing phone tree, and we can add a phone number for Non- Emergency Road questions, and to the Town Manager.
2. **Employee Complaint:** Phil explained that in our packets we have a letter from the Town of Hartland employees dated December 4th, along with additional documents. Erich Weeks read one of the documents submitted. Phil made comments in response.

VI. Town Manager Update: John gave the update. The Three Corners Light Poles have come in, once we receive the fixtures, they will be installed. There was a kickoff meeting regarding the Pohl Property regarding trails. There was discussion with an architecture firm to complete a feasibility study to see what the building could potentially be, looking at the building as a whole versus short term fixes.

Correspondence:

Executive Session minutes to follow.

Minutes taken and submitted by Cheyenne Latimer.